

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on February 28, 2017, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Jann Skelton  
Mr. Robert Projansky, President  
Mrs. Valerie Buccino, Vice President  
Mrs. Mindy Opper - arrived at 7:32 p.m.

Absent: Mrs. Mary Mokris

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator / Board Secretary

**BOARD PRESIDENT'S REPORT**

Mr. Projansky congratulated Mr. Brady on achieving his Master's Degree and Ms. Genine DellaValle for receiving her PK-3 teaching certificate.

**SUPERINTENDENT'S REPORT**

Dr. Freda reported an upcoming meeting with the Essex County Superintendents' Association to discuss the Federal Every Child Succeeds Act.

**PUBLIC RECOGNITION**

None

**GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve payment to **Dr. Ellen Platt** in the amount of \$625.00 for a psychiatric assessment for **student #8004028**.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4 No: 0

**G2. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of Girl Scouts' Troop 21264.

Moved: Seconed:

Yes: No:

PULLED

**G3. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of North Caldwell Recreation for Baseball/Softball.

Moved: Mrs. Skelton Seconed: Mrs. Buccino

Yes: 4 No: 0

**BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public Minutes of January 31, 2017.**

Moved: Mrs. Buccino Seconed: Mrs. Skelton

Yes: 3 No: 0

Abstain: Mrs. Buccino

**B2. RESOLVED** that the Board of Education approve the **February 15, 2017, payroll** in the amount of \$336,548.85.

Moved: Mrs. Buccino Seconed: Mrs. Skelton

Yes: 4 No: 0

**B3. RESOLVED** that the Board of Education approve the **February 16, 2017, Hand Check Register** in the amount of \$90.02.

Moved: Mrs. Buccino Seconed: Mrs. Skelton

Yes: 4 No: 0

**B4. RESOLVED** that the Board of Education approve the **February 24, 2017, Hand Check Register** in the amount of \$11,257.68.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B5. RESOLVED** that the Board of Education approve the **February 28, 2017, payroll** in the amount of \$313,757.15.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B6. RESOLVED** that the Board of Education approve the proposal from **Environmental Connection Inc.**, in the amount of \$1,130.00 for an asbestos containing material inspection in the Gould Mountain music room.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B7. RESOLVED** that the Board of Education approve the attached Title I Tutoring payments in the amount of \$8,175.00 for January 2017.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B8. RESOLVED** that the Board of Education approve transferring \$441,550 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund the Music Room renovations, including the addition of a small group instruction space and water infiltration remediation, at the Gould School Project Number 3630-050-17-1000. Any remaining funds will be returned to Capital Reserve at the completion of the project.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B9. RESOLVED** that the Board of Education approve the Quality Assurance Project Plan (QAPP) for Lead Concentrations in school drinking water outlets.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B10. RESOLVED** that the Board of Education approve the North Caldwell School District Lead Drinking Water Testing Sampling Plan Appendix B of QAPP dated February 8, 2017.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

**B11. RESOLVED** that the Board of Education approve the following Notice to Bidders for the Music Room Renovations to the Gould School.

**NOTICE TO BIDDERS**  
**North Caldwell Public Schools Board of Education**  
**132A Gould Avenue**  
**North Caldwell, New Jersey 07006**

Notice is hereby given that the North Caldwell Public Schools Board of Education, Essex County, New Jersey will be receiving sealed bids at the board offices located at 132A Gould Avenue, North Caldwell, NJ for the Music Room Renovations to the Gould School.

The Bidding Documents have been prepared by Di Cara | Rubino Architects with an office at 30 Galesi Drive, Wayne, NJ, 07470, telephone number (973) 256-0202. Bidding documents shall be on a compact disk (C.D.) Bidding documents may be obtained directly from the office of the Architect on **March 2, 2017**, upon receipt of a \$75.00 **non-refundable** deposit fee in the form of a certified check or money order made payable to Di Cara | Rubino Architects. Drawings and Specifications shall be available for inspection at the Architect’s office from 9:00 AM to 5:00 PM, Monday through Friday. **No documents shall be mailed, via US mail or overnight mail.**

A Pre-Bid Meeting will be held on **March 7, 2017**, at **11:30 AM** at the Gould School, 132A Gould Avenue, North Caldwell, NJ 07006. All bidders are strongly encouraged to attend the Pre-Bid Meeting.

All bidders must use and complete all bid forms and must comply with every requirement contained in the instructions and specifications. Bids are to be marked in a sealed envelope and hand delivered, sent UPS or Federal Express or similar courier service to the North Caldwell Public Schools Board of Education at 132A Gould Ave, North Caldwell, NJ 07006 for with the name of the project, "Music Room Renovations at the Gould School", plainly marked on the front of the envelope. Every bid must be accompanied by a certified check or a bid bond in the amount of ten percent (10%) of the bid, but not in excess of \$20,000.00.

All bidders and their subcontractors shall be registered with the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. All bids must be accompanied by a Certificate issued by the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act as to the Bidder and all subcontractors.

Pursuant to N.J.S.A. 18A:18A-26, in order to be eligible to submit a Bid for the Project, the Bidder or its subcontractor shall be classified by the New Jersey Department of Treasury, Division of Property Management and Construction in the following disciplines:

**C008 - General Construction**

**With**

**C047 Electrical (Major Trade Subcontractor)**

**C030 Plumbing (Major Trade Subcontractor)**

**C032 HVACR (Major Trade Subcontractor)**

**or**

**C009 - General Construction/Alterations and Additions**

**With**

**C047 Electrical (Major Trade Subcontractor)**

**C030 Plumbing (Major Trade Subcontractor)**

**C032 HVACR (Major Trade Subcontractor)**

Pursuant to P.L. 2004 c.57, all bids must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue. The Bidder must include with its bid its own Business Registration Certificate and that of all subcontractors.

Bidders are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

Bids must be submitted to the North Caldwell Public Schools Board of Education at the Board's Offices, 132A Gould Avenue, North Caldwell, NJ 07006 no later than **11:00 AM on March 31, 2017**. All bids will be opened and read to the public at that time by the School Business Administrator at the board offices. No bid may be withdrawn for a period of sixty (60) days from the opening of the bids.

The North Caldwell Public Schools Board of Education reserves the right to reject any or all bids and waive any informality in the bidding process if it is in the best interest of the Board of Education. The contract, if awarded, shall be awarded to the lowest responsible bidder whose bid is responsive in all material respects to the bid requirements. No bid shall be deemed accepted until the adoption of a formal resolution by the North Caldwell Public Schools Board of Education.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B12. RESOLVED** that the Board of Education approve the **February 28, 2017, Bills and Claims** in the amount of \$160,838.57.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B13. RESOLVED** that the Board of Education approve the **February 24, 2017, Hand Check Register** in the amount of \$783,542.70.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B14. RESOLVED** that the Board of Education approve the **February 24, 2017, Hand Check Register** in the amount of \$92.36.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

- B15. RESOLVED** that the Board of Education approve the **February 24, 2017, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4 No: 0

**B16. RESOLVED** that the Board of Education approve the **February 24, 2017, Hand Check Register** in the amount of \$40,791.52.

Moved: Mrs. Buccino Seconded: Mrs. Skelton

Yes: 4 No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Armstrong, A.	3/16/2017	101 Practical Strategies	\$245.00	
Castiglia, A.	3/24/2017	NJIDA	\$220.00	
Icker, A.	2/27/2017	Conquer Math	\$135.00	
Jeffrey, J.	3/22/2017	Google Movie Making	\$75.00	
Kessler, L.	2/20/2017	Conquer Math	\$270.00	
Nazaretta, M.	4/25/2017	Best Current Practices	\$249.00	
Schlachter, M.	3/23/2017	Hard to Reach Students	\$225.00	
Shay, K.	3/24/2017	NJIDA	\$220.00	

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

**P2. RESOLVED** that the Board of Education approve **Courtney Boag** as a lunch aide at a rate of \$12.50 per hour effective January 5, 2017 to January 27, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

**P3. RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2017, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
James Brady	BA +30	MA

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

- P4. RESOLVED** that the Board of Education approve **Genine DellaValle** as an Instructional Assistant Step 1 at a prorated salary of \$25,727.00 effective February 15, 2017 to June 30, 2017.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

- P5. RESOLVED** that the Board of Education approve **Alexa Iandolo** as a substitute teacher for the remainder of the 2016-2017 school year.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

- P6. RESOLVED** that the Board of Education recind resolution P5 approved July 19, 2016.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

- P7. RESOLVED** that the Board of Education approve **Anthony Malanga** as a part-time Physical Education teacher at a prorated salary of \$18,964.00 (\$47,409.00 BA Step 3 @.4) effective September 1, 2016 to June 30, 2017.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0

- P8. RESOLVED** that the Board of Education approve **Gabriella Girardi** as a lunch aide at a rate of \$12.50 per hour effective December 19, 2016 to January 27, 2017.

Moved: Mrs. Skelton                      Seconded: Mrs. Buccino

Yes: 4    No: 0



**OLD BUSINESS**

The Board discussed a Finance Committee Meeting last Friday wherein projects for the referendum were talked about.

**NEW BUSINESS**

None.

The following resolution was called at approximately 7:37 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Buccino                      Seconded: Mrs. Skelton

Yes: 4    No: 0

As there was no further business to discuss, the Board adjourned at 7:55 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary